



Regular Council Meeting Agenda

Tuesday, June 15, 2021 at 6:30 PM
8301 Westview Drive, Houston, Texas 77055

In accordance with the order of the Office of the Governor issued on March 16, 2020, as amended, this meeting will be conducted via telephonic conference (Zoom). Any person may participate and address the City Council at the meeting or public hearing by Zoom, telephone, personal appearance at City Hall, or by writing.

Topic: City of Hilshire Village Regular Council Meeting

Time: Jun 15, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96291476124?pwd=VkvHvOHYzandNeERsMWFRTnBPeXITUT09>

Meeting ID: 962 9147 6124

Passcode: 612631

One tap mobile

1 346 248 7799 US (Houston)

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.hilshirevillagetexas.com>.

The public will be permitted to offer public comments in person or electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO susan.blevins@hilshirevillagetexas.com.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below: If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting (713-973-1779).

1. CALL TO ORDER

- 1.A. Invocation - Mayor Pro Tem Maddock
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

2. CITIZEN'S COMMENTS

This is an opportunity for citizens to speak to Council relating to agenda and non- agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL

- 3.A. Police Report
- 3.B. Building Official Report
- 3.C. Engineer Report

4. DISCUSSION AND POSSIBLE ACTION

- 4.A. Discussion and Possible Approval of new Parking Pad Specifications
- 4.B. Discussion and Possible Approval of the City of Hilshire Village Ordinance # 808-2021 adopting a new schedule of fees to be charged for services performed by the City and providing penalty.
- 4.C. Discussion and Possible Action Authorizing the Mayor to execute a contract between the City of Hilshire Village and Spring Branch Independent School District to assess and collect ad valorem taxes for a period of two (2) years, beginning on 1st day of September 2021 and ending on the 31st day of August 2023
- 4.D. Discussion and Possible Authorization to City Staff to replace the HVAC condensing unit at City Hall with a not to exceed cost of \$5,000.

5. REPORTS TO COUNCIL

- 5.A. Fire Commissioner's Report (Commissioner Byrne)

- 5.B. Mayor Herron's Report
- 5.C. City Administrator's Report: (City Administrator Blevins)
 - Complaint Log
 - Consent Agenda
 - SECO Report - PEA Report
 - City Hall Air Conditioning Unit

- 5.D. City Treasurer's Report (City Administrator Blevins)

6. CONSENT AGENDA

- 6.A. Disbursements
- 6.B. Minutes from the Regular Council Meeting of May 18th, 2021
- 6.C. Check Registers for May 2021

7. ADDITIONAL COUNCIL COMMENTS

8. FUTURE AGENDA TOPICS

9. ANNOUNCEMENTS

10. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.076 & 551.0899 (Security Devices or Security Audits).

10.A. Discussion of Personnel Matters regarding Susan Blevins per Sections 551.074

10.B. Discussion and Possible Action to deliberate and consider any actions necessary on any items discussed in the Executive Session.

11. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and

551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible June 11, 2021 at 3:45 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.